

Town of Whitefield
Select Board Meeting Minutes
November 14, 2017, 6 PM

Present: Tony Marple, Bill McKeen, Lester Sheaffer, Charlene Donahue, Frank Ober,
Administrative Assistant Aaron Miller.

1. The meeting was called to order by Chair, Tony Marple.
2. A motion was made and seconded to accept November 7th minutes as revised. Motion carried.
3. Marc Royer of Berry Talbot Royer, CPA presented the Annual **Financial** Report for the year ending June 30, 2017. **The audit was a clean opinion with no management letter issues. Additional staff training was recommended. Marc stated that Whitefield's unrestricted fund balance was sound even after committing \$300,000 in surplus to reduce taxes.** After questions were answered, a motion was made and seconded to accept the report as presented. Motion carried.
4. Codes Enforcement Officer, Arthur Stout, inspected two properties **to which** junkyard **notices** have been sent, reported that after over 90 days, they were still junkyards. A motion was made and seconded to have the town attorney proceed with legal action against the two property owners. Motion carried. The CEO will inspect other junkyards and will report to the select board. A junkyard policy will be adopted by the select board after town attorney's **review**.
5. The select board signed two quit claim deeds.
6. Road Commissioner, David Boynton has cleared the worst of the storm debris from the town roads and surveyed the roads for additional work needed. A motion was made and seconded to hire David Spicer and Scott **MacKenney** to split the work between them of cleaning up debris that are a safety **hazards**. Motion carried.
7. A motion was made and seconded to reschedule a special town meeting to vote on a marijuana moratorium to December 6 at 6:30 at the Whitefield Elementary School. Motion carried.
8. A tax **acquired** property report was given to the select board by **Administrative** Assistant, Aaron Miller.
9. Charlene Donahue reported problems with lighting and parking during the last election at the fire station. The select board directed Administrative Assistant, Aaron Miller, to turn on the parking area lights, use a new portable changeable sign, and to place traffic cones on the road sides near the fire station to mitigate the problems.

10. Frank Ober reported that the road committee would like to hire a person to install traffic signs that have recently been purchased at a discount from the Maine DOT. In order to get an idea of the **amount** of labor involved it was decided to hire a person to install 12 signs as a trial. The road committee will prioritize what signs get put up, flag the locations and contact DigSafe to check locations before signs are installed.

11. Frank Ober reported that the RSU2 school bus will pick up students along Hollywood Boulevard as a result of improvements made by the town recently. It was also reported that two trees should be removed at the bus turnaround to improve room for the bus to turn.

12. The following items will appear on the November 21st agenda:

Junkyard Policy

Brush Cleanup

Marijuana Moratorium

Financials

13. Motion was made and seconded to adjourn, Motion carried.

Tony Marple, Chair

Franklin A. Ober, Vice Chair

Lester Sheaffer

Charlene Donahue

Bill McKeen