

Town of Whitefield  
Select Board Meeting Minutes  
November 21, 2017, 6 PM

Present: Tony Marple, Bill McKeen, Lester Sheaffer, Charlene Donahue, Frank Ober,  
Administrative Assistant Aaron Miller.

1. The meeting was called to order by Chair, Tony Marple.
2. A motion was made and seconded to accept November 14th minutes as printed.  
Motion carried.
3. **Scott MacKenney (Second Nature Tree Service)** will finish cleaning up storm debris from town roads in the next few weeks. Wood of any value will be left for property owners.
4. Road Commissioner, Dave Boynton, will remove one tree at the Hollywood Boulevard bus turnaround.
5. The roads budget will be reviewed by the roads committee.
6. The town office staff has had health insurance in the past through the Affordable Care Act. Darlene **Beaulieu** reported to the select board that the staff was unhappy with that plan and that the staff was not sure if that plan would continue. After discussing several other options with board members, Charlene Donahue made a motion that was seconded to purchase health insurance through the Community Health Options Merit Plan **effective 1/1/2018**. Motion carried.
7. An accounts payable warrant was signed by the select board.
8. Administrative Assistant, Aaron Miller, presented current **financial** reports.
9. Plans were made for the December 6, marijuana moratorium to take place at 6:30 at the Whitefield Elementary School. Public Notice has been given, a post card will be sent to all Whitefield residents and a warrant will be signed at the next select board Sent to the town attorney and will be considered at the next select board meeting.
10. A Purchasing Policy was reviewed and found to be in order.
11. The town attorney has reviewed our junkyard policy and recommends that the town consider a local junkyard ordinance. The planning board will be asked to work on a draft.
12. Legal action against two junkyard properties in Whitefield is in process by the town attorney.

13. Three bids for pest control at the town office will be considered at the next select board meeting.

14. Frank Ober reported that the roads committee has made a list of 14 traffic signs to be installed by volunteers. Locations will be staked out and dig safe will be contacted. School signs will need to be updated. Culvert work on Sennett Road and Hunts Meadow Road should be budgeted for the future.

15. The FEMA deadline for storm damage expense was November 21. Aaron will check to see if the brush clearing expense by MacKenney can be included.

16. Aaron will report back to the select **board** next week about last year's gravel pit fee receipts. Codes Enforcement Officer, Arthur Strout, will be asked to issue new fee notices for this year.

17. An executive session for personal matters 1 M>R>S>A> 406(6)(A) was held.

18. The following items will appear on the November 28th agenda:

Junkyard Policy  
Marijuana Warrant  
Gravel Pit Fees Receipts  
FEMA deadlines  
Rodent Control

19. Motion was made and seconded to adjourn, Motion carried.

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Tony Marple, Chair

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Franklin A. Ober, Vice Chair

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Lester Sheaffer

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Charlene Donahue

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Bill McKeen

