

Town of Whitefield
Select Board Meeting Minutes
November 7, 2017, 6 PM

Present: Tony Marple, Bill McKeen, Lester Sheaffer, Charlene Donahue, Administrative Assistant Aaron Miller, Frank Ober, absent.

1. Meeting was called to order by Chair, Tony Marple.
2. A motion was made and seconded to accept October 31st minutes as revised. Motion carried.
3. Road Commissioner, David Boynton was asked by the select board to survey the town roads and remove any materials deposited by the storm that are near the paving **and to inform the board if additional resources are needed.**
4. Sue McKeen recommended that the town hire a couple of people to staff the fire station for future power outages. The staff would be augmented by volunteers to provide electricity, water, showers and community information. A changeable sidewalk sign will be purchased to alert people about the hours of service.
5. Accounts payable and payroll warrants were signed by the select board. **Follow up needed on e-waste and general assistance invoices.**
6. A motion was made and seconded to issue one tax abatement and one tax abatement supplement. Motion carried.
7. A motion was made and seconded to sell a burial plot at Coopers Mills Cemetery. Motion carried.
8. A special town meeting was scheduled for Wednesday, November 29th, 6:30 to vote on a moratorium for marijuana related businesses in Whitefield.
9. Lester Sheaffer reported that a policy on junkyards has been completed and that the select board is awaiting the advice of the town attorney.
10. A motion was made and seconded to approve a job description for administrative assistant.
11. The following items will appear on the November 14th agenda:
Junkyard report
Audit Presentation

E-waste
Marijuana Moratorium
Road Brush Clearing
Budget Committee Members

12. Motion was made and seconded to adjourn, Motion carried.

Tony Marple, Chair

Franklin A. Ober, Vice Chair

Lester Sheaffer

Charlene Donahue

Bill McKeen