

Town of Whitefield
Select Board Meeting Minutes
December 19, 2017, 6 PM

Present: Tony Marple, Bill McKeen, Lester Sheaffer, Charlene Donahue, Frank Ober,
Administrative Assistant Aaron Miller.

1. The meeting was called to order by Chair, Tony Marple.
2. A motion was made and seconded to accept the December 12th minutes as printed. Motion carried.
3. The select board continued to work on the proposed town budget for 2019 reviewing some items passed over last week. Fire and EMS officers presented the fire department budget needs.
4. An accounts payable warrant was signed by the select board.
5. A notice was sent to a property owner of foreclosure. The owner's deed has two properties listed. One is land with a structure and the other is for land only. The foreclosure is on the land only portion. The notice will be reviewed by the Maine Municipal Association and the town attorney if necessary.
6. A motion was made and seconded to go into executive session regarding an acquisition of real estate or personal property. Motion carried.
7. A motion was made and seconded to wave foreclosure on the Pleasant Pond Mill, LLC property. Bill McKeen abstained. Motion carried.
8. Two quotes will be solicited for a generator to power the town office during power outages.
9. A junkyard ordinance provided by the town attorney was reviewed by the select board. It will be sent to the planning board along with a copy of a the Town of Windsor's ordinance. A junkyard policy will be developed by the select board to supplement an ordinance if one is enacted by the town.
10. The lock change at the recycling center was reviewed and numbers will be engraved on 6 keys. Two of those keys will be issued to the recycling staff. The locks at the town office will also be changed and keys engraved. 9 keys will be made and issued to the select board and staff. A record will be kept of keys issued and keys will be returned when a person is no longer employed or a board member.
11. Cleanup of the recent storm damage is in progress.

12. New overhead lights have been installed at the town office. A new fan will be installed in the bathroom and an electrical outlet in the vault. New ceiling tiles were installed by volunteers Eric Eckholm and Frank Ober.

13. A 10 day notice by the Maine DOT has been sent to a property owner regarding the proper control of an electronic message sign according to state law.

14. Bill McKeen showed the select board a copy of a brochure about Amish traffic safety. Tony Marple had contacted the DOT to see how the Town of Whitefield might also have copies to distribute. Bill will follow up with the DOT.

15. A quote will be solicited for preservation of valuable historic books so that the town can budget for preserving one book a year until all are preserved correctly.

16. The following items will appear on the December 16th agenda:

Executive session

Budget items, roads, winter roads, outside organizations and cemeteries.

Payroll warrants

Junkyard legal action followup

17. Motion was made and seconded to adjourn, Motion carried.

Tony Marple, Chair

Franklin A. Ober, Vice Chair

Lester Sheaffer

Charlene Donahue

Bill McKeen