

Town of Whitefield  
Select Board Meeting Minutes  
May 16, 2017, 6 PM

Present: Tony Marple, Bill McKeen, Lester Sheaffer, Frank Ober. Aaron Miller, Administrative Assistant. Charlene Donahue, absent.

1. Meeting was called to order by Chair, Tony Marple.
2. A motion was made and seconded to accept the May 9, minutes. Motion carried.
3. Accounts payable and payroll warrants were signed by the board.
4. A motion was made and seconded to have the select board direct Arthur Strout to deliver a stop-work order to Mark Fenderson. **Work may resume pending** the planning board's receipt and approval of a complete Notice to Build, as well as a satisfactory Development Application should the planning board decide, after reviewing his late Notice to Build, that one is required. Motion carried.
5. Paving, brush clearing and crack sealing bids will be sent out. A pre-bid meeting will be held on June 5 with all bidders. Bids will be opened June 12.
6. Sue McKeen attended the select board meeting to find out what action if any the board was willing to take to control junkyards. She is planning to write an article for the Whitefield News and needed that information prior to writing the article. She was told that the select board will take legal action if necessary **in response to citizen complaints**.
7. Jody Barnes attended the select board meeting and made a partial payment on the back taxes of his foreclosed property and will make a plan to pay the balance.
8. A motion was made and seconded to hire Gerald Achorn to mow the town's properties for 2017. The select board would like to change to a three year mowing contract in the future, **but only after an RFP**. Also it was recommended that items be added to the Administrative Assistant's calendar so there is plenty of time for bidding for various projects.
9. The select board signed several Quit Claim Deeds.
10. Interviews will be scheduled with three candidates for the 16 hour office staff position.
11. RFP's have been sent for the town office upgrades.
12. The select board will invite Barry Tibbetts to the next meeting to discuss the Coopers Mills Cemetery vault.

13. The following items were added to the May 23 agenda:

Food Bank, St. Michaels  
Coopers Mills Cemetery Vault  
County taxes  
Office Assistant

14. Motion was made and seconded to adjourn, Motion carried.

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Tony Marple, Chair

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Franklin A. Ober, Vice Chair

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Lester Sheaffer

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Charlene Donahue

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Bill McKeen