

Town of Whitefield
Select Board Meeting Minutes
June 27, 2017, 6 PM

Present: Tony Marple, Lester Sheaffer, Bill McKeen, Charlene Donahue, Frank Ober and Aaron Miller, Administrative Assistant.

1. Meeting was called to order by Chair, Tony Marple.
2. A public hearing was held for a junkyard license renewal for Paul's Pick-A-Part. The renewal application will be forwarded to the state for approval.
3. A motion was made and seconded to accept the June 20 minutes. Motion carried.
4. Accounts payable and payroll warrants were signed by the select board with Lester Sheaffer objecting to the accounts payable warrant because this year's salt budget is \$2500. in the red and the board spent another \$10,000. on the account this year.
5. The process of responding to junkyard license complaints was discussed. It was decided to:
 - Find out when the CEO made his last visit.
 - Find out how the non-compliance was documented?
 - Find out how the junkyard was notified of non-compliance.
 - Use certified mail, return receipt requested to notify junkyard of cleanup requirement deadline and fine for failure to do so.
6. Aaron Miller provided board members with a chart of work progress on the Department of Labor work.
8. Frank Ober provided the select board members with a chart to track progress on foreclosed property tax collections.
9. Aaron Miller reported his research on the town's trust accounts. Tony Marple, Charlene Donahue and Aaron Miller will create a policy for future management of the trust accounts. Two separate Will Turner Cemetery accounts will be joined into one. All others will be kept as separate accounts.
10. Tony Marple will discuss on-line payments to the town office with Aaron and Darlene and then contact the bank.
11. Frank Ober reported to the select board the results of his meeting with the town office staff regarding office updates. A problem with mold on office walls has been discovered and RFP's will be issued to correct the problem.
12. Frank Ober reported that there is a light above the town office door is not in working order and that the town office entrance door is in need of repair.

13. The next meeting of the select board will be July 11.

14. Motion was made and seconded to adjourn, Motion carried.

Tony Marple, Chair

Franklin A. Ober, Vice Chair

Lester Sheaffer

Charlene Donahue

Bill McKeen