

TOWN OF WHITEFIELD

PO Box 58
Whitefield, Maine 04353
549-5175

NOTICE TO BUILD

Failure to complete this Notice to Build in its entirety will result in it being without action, and no building will be approved.

If any particular item does not apply to your project, please indicate "N/A" in that area. Please do not leave any items blank.

1. Property owner

Name: _____

Street: _____

Town: _____ State: _____ Zip: _____ Telephone: _____

2. Applicant, if different than property owner. Relationship to owner: _____

Name: _____

Street: _____

Town: _____ State: _____ Zip: _____ Telephone: _____

3. Description of property

Street address: _____

Tax map: _____ Lot number: _____ Number of acres: _____

Current use of property: _____

Is this property in a Shoreland Zone? Yes No

If yes, what type: Stream Protection Resource Protection Limited Residential
 General Development

4. Type of structure(s) being built. Check all that apply and include building dimensions.

New Replacement Modification Addition

Yes No	Category	Type	Length	Width	# Stories
<input type="checkbox"/> <input type="checkbox"/>	Single Family				
<input type="checkbox"/> <input type="checkbox"/>	Multi Family				
<input type="checkbox"/> <input type="checkbox"/>	Commercial				
<input type="checkbox"/> <input type="checkbox"/>	Industrial				
<input type="checkbox"/> <input type="checkbox"/>	Institutional				
<input type="checkbox"/> <input type="checkbox"/>	Agricultural				
<input type="checkbox"/> <input type="checkbox"/>	Garage				
<input type="checkbox"/> <input type="checkbox"/>	Porch				
<input type="checkbox"/> <input type="checkbox"/>	Outbuilding				
<input type="checkbox"/> <input type="checkbox"/>	Other Structure				

Stick built

Modular, Manufactured or Trailer

Month and year of construction _____ Pitched roof? Yes No

This project includes a new driveway (See Road Commissioner Review, page 3)

5. Please briefly describe your project: _____

6. Sewage disposal.

Number of septic systems currently on the property: _____

Tank size(s) _____ gallons Field size(s) _____ Age(s) of system _____

Will a new or modified system be needed for the proposed structure(s)? Yes No

7. Water supply.

Number of supplies currently on the property: _____ Type(s) _____

Will a new or modified well be needed for the proposed structure(s)? Yes No

8. Setback distances and measurements for the proposed structure

Minimum distance from center of road: _____ feet

Minimum distance from nearest property line: _____ feet

Minimum distance to nearest lake, river or stream: _____ feet

Length of road frontage: _____ feet

9. Please provide a sketch on the graph paper provided showing the location of all proposed structures in relation to your property lines, any existing structures, traveled roadways, and lakes, rivers or streams. Also please show existing and proposed wells and septic systems.

10. Signature. If you are not the owner of the property, please attach written letter of authorization signed by the landowner.

I certify that all information in and attached to this Notice to Build is accurate and complete.

Signature: _____ Printed name: _____ Date: _____

Road Commissioner Review

If this project includes putting in a driveway, please contact the Road Commissioner and have him/her complete the following before this Notice to Build is submitted.

Yes, a culvert is needed No, a culvert is not needed

Comments: _____

Road Commissioner Signature _____ Date: _____

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NOTICE TO BUILD REVIEW

Name: _____ Tax Map _____ Lot _____

Date initial Notice was received: _____

Date returned for additional information: _____

Information requested: _____

Date Notice resubmitted: _____

Date Notice found to be complete: _____

Approval jurisdiction: Code Enforcement Officer Planning Board

Initial review done by: _____

The Town of Whitefield has reviewed the Notice to Build indicated above and finds it to be:

- Approved
- Denied because: _____

Comments: _____

BY _____ Date: _____
Title:

All approved Notices to Build must comply with the following standard conditions.

1. The project must be constructed as described in the Notice to Build as approved by the Town. Persons proposing to make any changes must contact the Code Enforcement Officer and receive written concurrence or, if he or she determines, file an amended Notice to Build.
2. The project must be at least 15% complete within one year of the Notice to Build having been approved. If the work does not reach such a point within this time a new Notice to Build must be filed with the Town.
3. Approval of a Notice to Build does not replace or supersede any State law or rule or any Town ordinance and persons must complete their projects in compliance with those requirements.