WHITEFIELD PLANNING BOARD
DEVELOPMENT APPLICATION and STANDARDS CHECKLIST

Name:_____

Address:_____

Property Address:_____

Tax Map #_____ Lot #_____ Day phone_____ Night Phone_____

Pre Application ☐ Final Application ☐

ITEM 1. Map or maps prepared at a scale of not less than 1 inch to 100 feet which shall include:	Required	Submitted	Approved
a. Name and address of applicant of his/her authorized agent and name, if any, of proposed development.	☐	☐ date_____	☐ date_____
b. Existing soil conditions.	☐	☐ date_____	☐ date_____
c. Municipal tax maps and lot number, if any, and names of abutting land owners.	☐	☐ date_____	☐ date_____
d. Perimeter survey of the parcel made and certified by a registered land surveyor relating to reference points, showing magnetic north, graphic scale, corners of parcel and date of survey and total acreage.	☐	☐ date_____	☐ date_____
e. Existing and proposed location and any dimensions of utility lines sewer liens, water lines, easements, drainage ways and public or private rights-of-ways.	☐	☐ date_____	☐ date_____
f. Location, ground floor area and elevations of buildings and other structures existing and proposed along with the approximate location of building or other structures on parcels abutting the site.	☐	☐ date_____	☐ date_____
g. Method, location and construction of sanitary waste facilities.	☐	☐ date_____	☐ date_____
h. Location and dimensions of on-site pedestrian and vehicular access ways, parking areas, loading and unloading facilities, design of ingress and egress of vehicles to and from the site onto public streets or roads, and curb and sidewalk lines.	☐	☐ date_____	☐ date_____
i. Landscape plan showing location, type and approximate size of plantings and location and dimensions of all fencing and screening.	☐	☐ date_____	☐ date_____
j. Topography indicating contours at intervals of not more than 5 feet.	☐	☐ date_____	☐ date_____
k. Any other information as deemed necessary by the Planning Board to indicate the physical characteristics of the proposed development, as specified below.	☐	☐ date_____	☐ date_____

ITEM **2. Written Statement** by the applicant that shall consist of:	**Required**	**Submitted**	**Approved**
a. A description of the proposed uses of the site and/or buildings.	☐	☐ date_____	☐ date_____
b. Total floor area and ground coverage of each proposed building, structure, or facility.	☐	☐ date_____	☐ date_____
c. Summary of existing and proposed easements, restrictions and covenants placed on the property.	☐	☐ date_____	☐ date_____
d. Types of solid waste and their methods of disposal.	☐	☐ date_____	☐ date_____
e. Erosion and sedimentation control plan.	☐	☐ date_____	☐ date_____
f. Statement of financial capacity.	☐	☐ date_____	☐ date_____
g. List of applicable local, state, and Federal ordinances, statues, laws and regulations.	☐	☐ date_____	☐ date_____
h. A statement from the Town Road Commissioner or Selectmen that the proposed road or street construction specifications will meet Town approval.	☐	☐ date_____	☐ date_____
i. An estimate of the time period required for completion of the structural phoases of the development; and an estimate of the longevity of the development, if applicable.	☐	☐ date_____	☐ date_____
j. Any other information as deemed necessary by the planning Board to describe the proposed development, as specified below.	☐	☐ date_____	☐ date_____

FEE: Amount _____ Date Received_____

The Application is complete for processing subject to the submission of the following items:_____

_____

_____

_____

_____

SIGNED_____ DATE_____

PUBLIC HEARING? YES____ NO____ DATE SCHEDULED AND LOCATION_____

DATE OF ORDER DUE: 30 DAYS_____ 60 DAYS_____

ATTACH FINDING OF FACT TO THIS DOCUMENT.

STANDARDS

Item	Standard Met?	Comments?
a. Preservation and Enhancement. of the Landscape.	☐	_____
b. Relation of Proposed Development to the Environment.	☐	_____
c. Air Quality.	☐	_____
d. Water Quality.	☐	_____
e. Noise Level.	☐	_____
f. Vehicular Access.	☐	_____
g. Surface Water Drainage.	☐	_____
h. General Conditions.	☐	_____
i. Utilities.	☐	_____
j. Advertising Features.	☐	_____
k. Special Features: setbacks,. screening, siding	☐	_____
l. Exterior lighting.	☐	_____
m. Emergency Vehicle Access.	☐	_____

APPROVED_____ REJECTED_____

APPROVED WITH CONDITIONS_____

COMMENTS/CONDITIONS_____

_____

_____

_____

SIGNED_____ DATE_____