



Town of Whitefield
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New Option for Whitefield Taxpayers
A monthly payment plan with coupons, called a *Tax Club*

Here's how the payment plan works, and the rules that apply.

Your tax club payment book will be mailed by June 30, 2018. Club payments cannot be processed until the new fiscal year begins (July 2018).

1. All previous accounts must be paid in full before a Tax Club may be started. Tax Clubs may include both Real Estate and Personal Property.
2. It is the taxpayer's responsibility, prior to the July 31st deadline, to specify which property taxes they wish to include in their Tax Club. Town Office staff cannot determine each member's preference.
3. Tax Club coupon booklets are processed individually for each account.
4. **No Tax Club will be set up after July 31 of each year.**
5. Monthly payments shall be figured by dividing the total estimated annual property taxes by 12. Payments shall commence in July with the final payment being made no later than June 30th. Payments for October through June may be adjusted to reflect the actual taxes owed due to changes in the mil rate.
6. Each year you will receive two Tax Club coupon Booklets.
 - a. The first booklet will have coupons for July, August and September. **Tax club payment booklet 1 will be mailed by June 30, 2018. Club payments cannot be processed until the new fiscal year begins (July 2018).**

- b.** The second booklet will be sent after tax commitment sometime mid-September. This booklet will have payments for October through June. This is due to town-wide tax rates (mil rates) usually changing in October each year. **We recommend that when you receive your annual tax bill, you verify the figures in your Tax Club booklet. More than likely there will have been an adjustment to the monthly amount due October through June.**

- 7. If you fail to make timely monthly payments, you will forfeit the privilege of the Tax Club and revert to paying your taxes in two payments: one in November and one in April. Interest will be charged as though you were not a Tax Club member. **Once a Tax Club member's benefit is removed, it cannot be reinstated until the next fiscal year.**

Please feel free to contact this office at 549-5175, or email me at dbeaulieu@ne.twcbc.com if you have any questions. Thank you.