

- For the protection of the public and our staff, we are limiting the number of customers in the lobby to **two** at a time.
- Please wait outside the end of the walkway. The sign in the second window to the left of the door will indicate when the next person may enter the building.
- Please have all your information in hand so your transaction can be processed quickly. Please check our website or call the office if you are unsure of what you will need.
- We ask that you try to maintain the social distancing protocol of six feet apart.
- We ask that you wear a mask or face covering while in the building.
- The clerks will be sanitizing the counter space between transactions for your safety.

*We thank you for your patience  
and for keeping us safe!*