

RE-ESTABLISHMENT OF WHITEFIELD PLANNING BOARD

Establishment

Pursuant to M.R.S. Constitution, Article VIII-A and 30A M.R.S. Section 3001, the Town of Whitefield hereby re-establishes the Whitefield Planning Board.

1. Appointment

Appointments to the board shall be made by municipal election.

- A. The board shall consist of 5 members.
- B. The term of each member shall be 3 years, except the initial appointments which shall be as follows:
 - 1) The two members elected in 2018 shall continue until their term expires in 2020, at which time the term for those two positions shall increase to 3 years.
 - 2) Current members elected in March of 2019 shall serve two years until March 2021. At that time two positions will convert to three year terms (ending in 2024) and one will go to one year (2022).
 - 3) In 2022 the one term expiring will be replaced to a three year term.
- C. When there is a permanent vacancy, the municipal officers shall within 60 days of its occurrence appoint a person to serve for the unexpired term.
- D. Persons holding another municipal office cannot serve on the Planning Board.

2. Organization and Rules

- A. The board shall elect a chairman and a secretary from among its members and create and fill such other offices as it may determine. The term of all offices shall be 1 year with eligibility for re-election.
- B. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.
- C. The chairman shall call at least one regular meeting of the board every month.
- D. No meeting of the board shall be held without a quorum consisting of 3 members.

- E. The Board shall adopt rules for transaction of business and the secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times as designated by the Select Board.

3. Duties and Powers

- A. The Board shall prepare a Comprehensive Plan as defined by 30A M.R.S. Section 4326. A comprehensive plan that is adopted by the board shall control until superseded by provisions adopted by the Whitefield legislative body.
- B. The Board shall perform such duties and exercise such powers as are provided by Whitefield ordinance and the laws of the State of Maine.
- C. The Board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

Approved at **Annual Town Meeting 3.16.2019**